



Please reply to: Mr Craig Noble

Community Safety

c/o Town Hall
Castle Circus
TORQUAY
Devon
TQ1 3DR

Mr A W J Ryan
(Address removed)

My ref: R:222355/CAN
Your ref:
Telephone: 01803 208025
Website: www.torbay.gov.uk
Date: 23 September 2015

Dear Mr Ryan

It has come to our attention via the local Press that you have recently attended Court and been found guilty of driving offences. As these offences are serious offences I am writing to advise you that the matter is to be referred to the Licensing Committee for their consideration.

In order for the matter to be properly dealt with I need some information from you. Can you please advise why you never reported this matter to the Licensing Team and made us aware of the action which was been taken against you and why you have still not made contact with us despite the matter being reported in the local press. Your driver's handbook clearly states you must inform us of any action being taken against you and the result of that action. I need you to advise us of the exact offences you were charged with and what action the Court took in relation to these offences. I also need your permission for us to check with the DVLA the status of your driving licence.

You should respond to this letter, in writing, as soon as possible but in any case no later than Thursday 1st October 2015. Once we have received this information a report will be prepared for the Licensing Committee, you will receive a copy of this report. You should also take this opportunity to give us any other information which you believe may be relevant which can be added to the report.

We will write to you again at a future date giving you the time and date of the Committee hearing. You will have the opportunity to attend the hearing and speak to the Committee.

Should you need to contact us please quote the reference number above.

Yours sincerely

Mr Craig Noble
Licensing Enforcement Officer
Licensing and Public Protection

Please note that, apart from personal details subject to the Data Protection Act, information contained in this letter may be divulged to members of the public under the Freedom of Information Act 2000.

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If you require this in a different format or language, please contact me.